

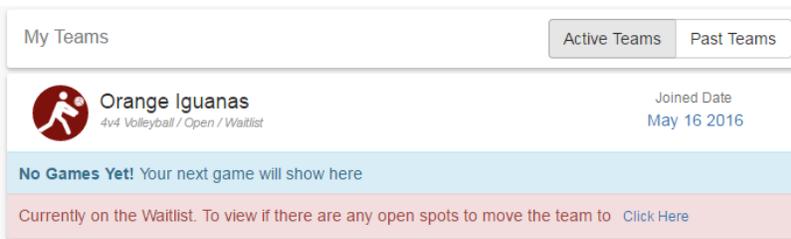


RECREATIONAL SPORTS

How to Pick a Day/Time in IMLeagues:

Team Captains can only pick the day/time (division) of play after team has reached the minimum roster requirement and paid registration fees

1. Log in to IMLeagues
2. Click the desired team from the “IMLeagues Locker” (participant homepage)



- “IMLeagues Team Homepage” will be loaded

3. Verify that your team has met the minimum roster requirement
 - A red warning will have changed to “This team is currently on the waitlist” (previous statement “you must have # team members to join a division”)



4. Navigation links will be under the blue “Team Options” dropdown menu
 - Push the button and dropdown menu will appear with multiple options



5. Select “Change Division” from the menu

6. Review list of open divisions

Teams

	Sport	League	Division
Move To Division	Futsal	Teams	1) Sun. 9:00 & 10:00PM
Move To Division	Futsal	Teams	2) Tue. 5:00 & 6:00PM
Move To Division	Futsal	Teams	3) Thu. 7:00 & 8:00PM
Move To Division	Futsal	Teams	4) Fri. 5:00 & 6:00PM

7. Select the time/date (division) that works best for your team's needs
 - a. Click the blue button that says "**Move to Division**" for the desired time slot
 - o Team will be moved into the division selected

Next Step:

- Show up to your scheduled games!

If you are having difficulties, please direct questions to import@indiana.edu